How to Fill Out the AR-11 Form

This form must be filled out anytime a non-U.S. citizen moves to a different residence. It must be completed within 10 days of the move. Each family member moving must fill out an AR-11 form online or on paper. This is a legal process that is very important to follow. Failing to do so could affect you and your family's immigration status. Remember to keep copies of the AR-11 forms for your records. You might need this information when you submit adjustment of status applications in the future.

Instructions to fill out the form on paper is on page 1, instructions to fill out the form online is on page 3.

If you are switching your address from one temporary housing placement to another, you will have to refile this form when you move again with your new and updated address.

This form needs to be filled out for every member of the family.

AR-11 Form on Paper

If you would like to fill the form out on paper, please ask your IRC caseworker or print it from this website: https://www.uscis.gov/sites/default/files/document/forms/ar-11.pdf

Follow the instruction on Page 2, on how to fill out this form.

Once completed, please fold the form and place it in an envelope. As shown below, please provide:

1. A stamp, which will allow you to send the mail.
2. Your first name, last name and mailing address.
3. The address you are sending the form to, written below.

2.
First name, last name
Your mailing address street and apartment number,
City, state, zip code

1.
STAMP

3.
U.S. Department of Homeland Security
Citizenship and Immigration Services
Attn: Change of Address
1344 Pleasants Drive
Harrisonburg, VA 22801

Step 1: "Information About You" Section

1. Please write here your family name.

2. Write here your first name.

3. Write here your middle name if you have one.

Information About You

*Family Name (Last Name)

*Given Name (First Name)

Middle Name (if applicable)

*Date of Birth (mm/dd/yyyy)

Alien Registration Number (A-Number) (if any)

▶ A-

4. Write here your birth date in order of month, day, year.

5. The "Alien Registration Number" is an individual's unique number that begins with "A". You can find this number on your I-94 form or your Employment Authorization Card as the "USCIS", or Immigrant Visa as the "Registration Number".

Step 2: "Information About Your Address" Section

6. Under **"Present Physical Address/ New Address"** please include all information for your new home address.

6.a. Write here your new street address (ex. 245 Henry Street).

6.c. Write here the new city/town you now live in (ex. Seattle, Turlock, Phoenix).

7. Under **"Previous Physical Address/Old Address"** please include all information for your previous place of residence (can be temporary or permanent housing). This is the address of where you moved from to your current address. Please input your IRC office's address if you don't have a previous address in the US.

6.b. Write here your new home number.
* If you live in an apartment check "Apt."
* If you live in a suite check "Ste."
* If you live on a whole floor check "Flr."

In the "Number" box, include the number of the apartment/suite/floor (ex. apt. 2A).

6.e. Write here your new "Zip Code", this is a 5-digit number (ex. 10015, 27109, 46312).

6.d. Choose here the new state you now live in from the options. The options are abbreviated into two letters (ex. Washington is "WA", California is "CA", Arizona "AZ").

Information About Your Address

*Present Physical Address (No PO Boxes)

*Street Number and Name

Apt. Ste. Flr. Number

*City or Town

*State   *ZIP Code

(USPS ZIP Code Lookup)

Previous Physical Address

Street Number and Name

Apt. Ste. Flr. Number

City or Town

State   ZIP Code

Mailing Address (optional)

Street Number and Name

Apt. Ste. Flr. Number

City or Town

State   ZIP Code

(USPS ZIP Code Lookup)

8. **"Mailing Address"** will be filled out with the same information from "Present Physical Address" if you are able to receive mail at your new address. If you are living in temporary housing, you can enter the IRC office address or a US relative's permanent address as your mailing address.

Step 3: "Your Signature" Section

9. Please sign here. If you are filling out the document online, please write out your full name. Remember, parents or guardians sign for children under the age of 18.
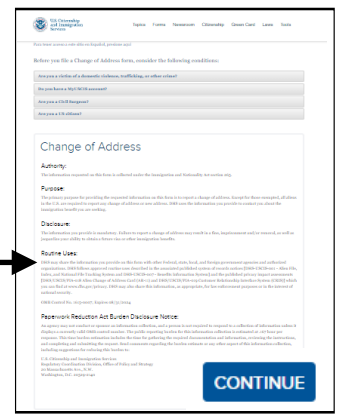
Your Signature

*Your Signature

Date of Signature (mm/dd/yyyy)

10. Please include the date you signed the document here in order of month, day, year.

AR-11 Form Online

If you would like to fill the form out online visit:
https://egov.uscis.gov/coa/displayCOAForm.do

Online Additional Steps

1. When you arrive at the first page, scroll to the bottom and click "Continue".

2. Please click "yes" if you have filed an immigration-related application or petition that you have yet to receive a decision, card, or document. Click "no" if you just want to fill out the AR-11.

Have you filed an immigration-related application or petition and have not yet received a decision notice, card, or document?

YES   **NO**

3. Complete form following instructions on Page 2.

4. Please include your electronic email address here (eg. jon.williams@gmail.com).

An email address is required in order to receive a response from USCIS and the confirmation for the request

Email Address *

e.g. example@example.com

5. Please select from the options who filled out the form. Provide the person's first name (a), last name (b), Firm for organization (c) and date (d).

Filed By

This form is completed by the*

- Select One

My First Name *   My Last Name*
(a)   (b)

Firm or Organization Name*
(c)

Date G-28 Filed *
(d)

This form is completed by the*

✓ - Select One
Applicant or Petitioner
Legal Representative
Parent or Legal Guardian

Select if the applicant is filling the form.

Select if the legal representative is filling the form.

Select if the parent or legal guardian is filling the form.

Security Check*

Enter the letters shown below into the box. The letters are not case sensitive.
Can't read the letters? Click the Refresh Image Button for new letters or try the Audio Button.

E A Y X u T

Audio   **Refresh Image**

6. Please write out the letters and numbers you see in the gray box.

Click here if you want someone to read out the numbers and letters in English.

Click here if you want new numbers and letters.

7. Please click on this box to sign the document and promise all information provided in the form is true.

☐ By accepting this electronic signature, the applicant or petitioner, parent or guardian, or legal representative certifies under penalty of perjury that all information provided is true and correct. *

SUBMIT

8. Press "Submit" to submit your application.